

CITY of ELGIN
BUDGET COMMITTEE MEETING MINUTES FOR MAY 18, 1999

PRESENT- Glenn Clark, Pat McMullen, John Stover, John McElravy, Joe Estes, John Braughton, Berta Churchill, Sharon Glasson, Kathy Gifford and Jerry Peters.

Call to Order; Chairman Glenn Clark reconvened the budget committee at approximately 7:00.

Approval of Minutes. Minutes of the May 4th meeting where accepted as presented.

Budget Review

Councilor Clark continued with the budget review. Don Coppin was present on behalf of 2010. In the past the City has budgeted \$600 per year to cover the incidental costs of the economic strategic planning committee. The 2010 committee is requesting that the City again budget \$600 for the Committee. It was noted that the amount requested was in the budget presented by the budget officer. He also noted that 2010 has reviewed several possible uses for the \$5,000 grant from Wal-Mart. It was originally hoped that the money could be used to purchase additional property for Witty Park. However since the owners are not willing to sell and Wal-Mart is requesting an accounting for the money, 2010 is requesting that the grant be assigned to Hun-a-ha Park. After discussion it was the consensus of the members to allocate funds as requested.

Councilor McMullen opened the discussion on setting wages. It was noted that a 2% cost of living increase had been proposed. Councilor McMullen suggested that the entire pool of wages be increased 2%, but that the distribution be made on an equal dollar amount, based on the hours worked, rather than on a percentage basis. A quick calculation indicated that the increase would amount to about \$541 per FTE.

Councilor McMullen moved to approve an increase in wages of \$540 per FTE and a 2% increase for stipends of the department heads not on salary, also to provide a merit increase for the library assistant for a wage of \$7.00/hr, with Councilor Stover as second. The vote was unanimous for approval, motion carried.

The General Fund was then reviewed.. Councilor Stover moved to approve the General Fund budget as modified by the changes discussed and agreed to by consensus and motion at this meeting and the previous meetings, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Councilor McMullen moved to set the tax rate for general property taxes at the fixed rate of \$6.9383/1000, with Kathy Gifford as second. The vote was unanimous for approval, motion carried.

The Street Fund was reviewed. Councilor Churchill moved to approve the Street Fund as presented, with Councilor Stover as second. The vote was unanimous for approval, motion carried.

The Water Fund was reviewed. Councilor Estes moved to approve the Water Fund with an increase in engineering to \$3,500, reducing the contingency, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

The Sewer Fund was reviewed. Councilor Churchill moved to approve the Sewer Fund as presented, including a rate increase of \$1.50/month, with Councilor McMullen as

second. The vote was unanimous for approval, motion carried.

Councilor Churchill moved to approve the State Revenue Sharing Fund as presented, with Councilor Braughton as second. The vote was unanimous for approval, motion carried.

Councilor McMullen moved to approve the Water Debt Fund as presented, with Councilor Estes as second. The vote was unanimous for approval, motion carried. Councilor Churchill moved to set the taxes needed to balance the Fund at \$34,350, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Councilor McMullen moved to approve the Water Reserve Fund as presented, with Jerry Peters as second. The vote was unanimous for approval, motion carried.

Councilor McMullen moved to approve the Sewer Debt Fund as presented, with Councilor Estes as second. The vote was unanimous for approval, motion carried.

Councilor Churchill moved to approve the Sewer Reserve Fund as presented, noting the correction needed to balance the column, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Councilor McMullen moved to approve the Public Works Reserve fund as presented, with Councilor Braughton as second. The vote was unanimous for approval, motion carried.

Councilor McMullen moved to approve the General Fund vehicle Reserve Fund as presented, with Jerry Peters as second. The vote was unanimous for approval, motion carried.

Councilor McMullen moved to approve the Street Improvement District Fund as presented, with Jerry Peters as second. The vote was unanimous for approval, motion carried.

Councilor McMullen move to approve the Bicycle/Footpath Fund as presented, with Councilor Estes as second. The vote was unanimous for approval, motion carried.

Councilor McMullen moved to approve the 9-1-1 Fund as presented, with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

Councilor Churchill moved to approve the Public Safety Building Reserve Fund increasing the line item "purchase site" to \$45,100 and reducing unappropriated funds to zero, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Jerry Peters moved to approve the Hun-a-ha Park Fund with an increased transfer from the General Fund of \$5,000 to reflect the Wal-Mart grant and an increase of Regional Strategies grants to \$50,000 and providing an increase in appropriations for construction to meet the resources of \$97,100, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Having completed the approval of the budget, Jerry Peters moved to adjourn the budget committee, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

It was noted that the most opportune time for the City Council to hold a budget hearing would be at their regular meeting on June 8, 1999.

Joe Garlitz, Budget Officer